



## COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY

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GRACE ROBINSON HYDE  
Chief Engineer and General Manager

May 28, 2015

File: 31-150.13.10

Boards of Directors  
County Sanitation District No. 27 and  
Newhall Ranch Sanitation District  
of Los Angeles County

Directors:

The consolidated agenda includes the following items for the regular meetings of the Boards of Directors of the Districts meeting Tuesday, June 9, 2015.

1. Minutes. Copies of the minutes have been provided to each of the Directors.
2. Departmental Invoices. A departmental invoice is an internal document that transfers each District's proportionate share of expenditures made by District No. 2, the administrative District, on behalf of the participating Districts in accordance with authority granted through joint agreements. During the month, charges are made to a clearing account which is administered by District No. 2 and then are distributed at month end according to those agreements.
3. Appropriations Limits (3) (District No. 27). The Constitution of the State of California, as amended in November 1979, places a limit on the authorization to expend the proceeds of taxes levied by the state and local governments in California. In January 1981, the Government Code was amended to require the governing body for each local jurisdiction to establish, by resolution, an appropriations limit for each fiscal year. The appropriations limit for fiscal year 2015-16 has been determined by adjusting the previous limit for fiscal year 2014-15, based upon change factors for service area population increases and the change in the California Personal Per Capita Income. This is in accordance with the procedures outlined in Article XIII B and Section 7910 of the California Government Code. The calculations are shown in Exhibit No. 1.
4. Wastewater Budget Matters for Fiscal Year 2015-16 (3) (District No. 27). Attached is a copy of the proposed budget for fiscal year 2015-16 with a breakdown of the items included in the sewerage system budget. The budget has been prepared to show necessary expenditures for the fiscal year July 1, 2015 to June 30, 2016 and cash flow requirements for the following six-month period until future income becomes available. Budget resources for District No. 27 include cash on hand, a pro rata share of ad valorem tax, interest, and reserves. The sewerage system budget has been prepared in accordance with the Joint Administration Agreement. In the case of Districts which contract with the City of Los Angeles for sewerage service (District No. 27), the Joint Administration Agreement states that these Districts shall pay one one-hundredth of one percent of all joint expenses. District No. 27 currently owns and operates trunk sewers within the District. However, the District does not own or operate any treatment and disposal facilities. The District contracts for these services with the City of Los Angeles. The District's staff has no direct control over the City of Los Angeles' costs. Thus, the portion of the proposed budget attributable to contract disposal O&M and capital is a direct reflection of the City of Los Angeles' O&M and capital costs. The local O&M and local capital costs only reflect the cost of operating and maintaining the District's local sewer system.

5. Budget Matters for Fiscal Year 2015-16 (3) (NRSD). Attached is a copy of the proposed budget for fiscal year 2015-16 with a breakdown of the items included in the budget. The budget has been prepared to show necessary expenditures for the fiscal year July 1, 2015 to June 30, 2016. The only budget resource for Newhall Ranch Sanitation District at this time is payments from Newhall Land and Farming that are placed in an escrow account to be used as reimbursement for staff costs. The budget has been prepared in accordance with the Joint Administration Agreement. In the case of Districts that do not have an active sewerage system (Newhall Ranch Sanitation District), the Joint Administration Agreement states that these Districts shall pay one one-hundredth of one percent of all joint expenses.

Very truly yours,

A handwritten signature in cursive script that reads "Grace R. Hyde".

Grace Robinson Hyde

GRH:rza  
Enclosures

Notice and Agenda

REGULAR MEETINGS — BOARD OF DIRECTORS — COUNTY SANITATION DISTRICT NO. 27/  
NEWHALL RANCH SANITATION DISTRICT

To be held in the HEARING ROOM  
OF THE BOARD OF SUPERVISORS  
Kenneth Hahn Hall of Administration, Los Angeles, California

TUESDAY	June 9, 2015	At 9:30 A.M.
KNABE	KUEHL	ANTONOVICH (Chairperson)
	RIDLEY-THOMAS	SOLIS

1. Recommendation: Approve minutes of the regular meetings held December 9, 2014 (NRSD) and March 10, 2015 (District No. 27).
2. Recommendation: Approve departmental invoices as follows:

	<u>November 2014</u>	<u>December 2014</u>	<u>January 2015</u>	<u>February 2015</u>	<u>March 2015</u>	<u>April 2015</u>
District No. 27 (3)	N/A	N/A	N/A	\$ 561.87	\$ 834.04	\$ 713.54
NRSD (3)	\$3,842.62	\$5,679.54	\$10,286.36	\$18,644.61	\$18,756.06	\$9,988.21
3. Recommendation: Establish by resolution appropriations limit of \$822,203 as required by California Government Code Section 7910 utilizing the population change within the County. (District No. 27)
4. Recommendation: Adopt Operating Fund Budget. (both Districts)
5. Recommendation: Adopt Resolution requesting tax levy of \$269,000. (District No. 27)
6. Recommendation: Authorize appropriations per Budget. (both Districts)

Adjourn

COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY  
**DEPARTMENTAL INVOICE**  
FOR THE MONTH ENDED 02/28/15

To: County Sanitation District No. 27  
(Org. Receiving Services)

Date Service Accrued: February 28, 2015

From: County Sanitation District No. 2  
(Org. Providing Services)

Date Prepared: March 16, 2015

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DESCRIPTION

District No. 27 share of expenditures made by District No. 2, the administrative District, in accordance with the authority granted through the approved annual budget and applicable Joint Powers Agreement:

DEBIT:

Operation & Maintenance	\$ 494.15
Joint Administration - Capital	67.72

Total of all charges	\$ <u>561.87</u>
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Recap 32

Document No. 288

Date Board Approved: \_\_\_\_\_

COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY  
**DEPARTMENTAL INVOICE**  
FOR THE MONTH ENDED 03/31/15

To: County Sanitation District No. 27  
(Org. Receiving Services)

Date Service Accrued: March 31, 2015

From: County Sanitation District No. 2  
(Org. Providing Services)

Date Prepared: April 15, 2015

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DESCRIPTION

District No. 27 share of expenditures made by District No. 2, the administrative District, in accordance with the authority granted through the approved annual budget and applicable Joint Powers Agreement:

DEBIT:

Operation & Maintenance	\$	733.18
Joint Administration - Capital		100.86

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Total of all charges	\$	834.04
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Recap 36

Document No. 327

Date Board Approved: \_\_\_\_\_

COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY  
**DEPARTMENTAL INVOICE**  
FOR THE MONTH ENDED 04/30/15

To: County Sanitation District No. 27  
(Org. Receiving Services)

Date Service Accrued: April 30, 2015

From: County Sanitation District No. 2  
(Org. Providing Services)

Date Prepared: May 18, 2015

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DESCRIPTION

District No. 27 share of expenditures made by District No. 2, the administrative District, in accordance with the authority granted through the approved annual budget and applicable Joint Powers Agreement:

DEBIT:

Operation & Maintenance	\$ 592.10
Joint Administration - Capital	121.44

Total of all charges	<u>\$ 713.54</u>
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Recap 40

Document No. 366

Date Board Approved: \_\_\_\_\_

COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY  
**DEPARTMENTAL INVOICE**  
FOR THE MONTH ENDED 11/30/14

To: Newhall Ranch Sanitation District  
(Org. Receiving Services)

Date Service Accrued: November 30, 2014

From: County Sanitation District No. 2  
(Org. Providing Services)

Date Prepared: December 15, 2014

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DESCRIPTION

Newhall Ranch Sanitation District's share of expenditures made by District No. 2, the administrative District, in accordance with the authority granted through the approved annual budget and applicable Joint Powers Agreement:

DEBIT:

Operation & Maintenance	\$	2,571.46
Joint Administration - Capital		77.52
Local - Capital		1,193.64

Total of all charges	\$	<u>3,842.62</u>
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Recap 20

Document No. 177

Date Board Approved: \_\_\_\_\_

COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY  
**DEPARTMENTAL INVOICE**  
FOR THE MONTH ENDED 12/31/14

To: Newhall Ranch Sanitation District  
(Org. Receiving Services)

Date Service Accrued: December 31, 2014

From: County Sanitation District No. 2  
(Org. Providing Services)

Date Prepared: January 15, 2015

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DESCRIPTION

Newhall Ranch Sanitation District's share of expenditures made by District No. 2, the administrative District, in accordance with the authority granted through the approved annual budget and applicable Joint Powers Agreement:

DEBIT:

Operation & Maintenance	\$ 3,822.95
Joint Administration - Capital	27.32
Local - Capital	1,829.27

Total of all charges	\$ <u><u>5,679.54</u></u>
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Recap 24

Document No. 216

Date Board Approved: \_\_\_\_\_



COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY  
**DEPARTMENTAL INVOICE**  
FOR THE MONTH ENDED 01/31/15

To: Newhall Ranch Sanitation District  
(Org. Receiving Services)

Date Service Accrued: January 31, 2015

From: County Sanitation District No. 2  
(Org. Providing Services)

Date Prepared: February 24, 2015

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DESCRIPTION

Newhall Ranch Sanitation District's share of expenditures made by District No. 2, the administrative District, in accordance with the authority granted through the approved annual budget and applicable Joint Powers Agreement:

DEBIT:

Operation & Maintenance	\$	4,144.39
Joint Administration - Capital		112.05
Local - Capital		6,029.92

Total of all charges	\$	<u>10,286.36</u>
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Recap 28

Document No. 255

Date Board Approved: \_\_\_\_\_

COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY  
**DEPARTMENTAL INVOICE**  
FOR THE MONTH ENDED 02/28/15

To: Newhall Ranch Sanitation District  
(Org. Receiving Services)

Date Service Accrued: February 28, 2015

From: County Sanitation District No. 2  
(Org. Providing Services)

Date Prepared: March 16, 2015

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DESCRIPTION

Newhall Ranch Sanitation District's share of expenditures made by District No. 2, the administrative District, in accordance with the authority granted through the approved annual budget and applicable Joint Powers Agreement:

DEBIT:

Operation & Maintenance	\$ 7,189.86
Joint Administration - Capital	67.83
Local - Capital	11,386.92

Total of all charges	\$ <u><u>18,644.61</u></u>
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Recap 32

Document No. 294

Date Board Approved: \_\_\_\_\_

COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY  
**DEPARTMENTAL INVOICE**  
FOR THE MONTH ENDED 03/31/15

To: Newhall Ranch Sanitation District  
(Org. Receiving Services)

Date Service Accrued: March 31, 2015

From: County Sanitation District No. 2  
(Org. Providing Services)

Date Prepared: April 15, 2015

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DESCRIPTION

Newhall Ranch Sanitation District's share of expenditures made by District No. 2, the administrative District, in accordance with the authority granted through the approved annual budget and applicable Joint Powers Agreement:

DEBIT:

Operation & Maintenance	\$ 5,312.04
Joint Administration - Capital	100.97
Local - Capital	13,343.05

Total of all charges	\$ <u>18,756.06</u>
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Recap 36

Document No. 333

Date Board Approved: \_\_\_\_\_

COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY  
**DEPARTMENTAL INVOICE**  
FOR THE MONTH ENDED 04/30/15

To: Newhall Ranch Sanitation District  
(Org. Receiving Services)

Date Service Accrued: April 30, 2015

From: County Sanitation District No. 2  
(Org. Providing Services)

Date Prepared: May 18, 2015

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DESCRIPTION

Newhall Ranch Sanitation District's share of expenditures made by District No. 2, the administrative District, in accordance with the authority granted through the approved annual budget and applicable Joint Powers Agreement:

DEBIT:

Operation & Maintenance	\$ 5,685.49
Joint Administration - Capital	121.67
Local - Capital	4,181.05

Total of all charges	\$ <u>9,988.21</u>
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Recap 40

Document No. 372

Date Board Approved: \_\_\_\_\_

SUMMARY OF 2015-16 APPROPRIATIONS LIMIT FOR SANITATION DISTRICT NO. 27

DISTRICT NUMBER	2014-15 APPRO. LMT. EXCLUDING MANDATED COSTS	POPULATION CHANGE FACTOR	APPRO. LMT.* CHANGE FACTOR	2015-16 APPRO. LMT. EXCLUDING MANDATED COSTS	2015-16 MANDATED COSTS	2015-16 APPRO. LMT. INCLUDING MANDATED COSTS	ESTIMATED AD VALOREM TAX REVENUES	DISTRICT NUMBER
27	\$ 785,509	1.00820	1.0467	\$ 822,203	\$ -	\$ 822,203	\$ 269,000	27

\* This column represents the net change resulting from the percent change in population and the percent change in Per Capita Income of 3.82%, and for illustrative purposes is rounded to the fourth significant digit.

**COUNTY SANITATION DISTRICT NO. 27 OF LOS ANGELES COUNTY  
SEWERAGE SYSTEM FINAL BUDGET FOR 2015-16**

**REQUIREMENTS FOR FISCAL YEAR  
JULY 1 THROUGH JUNE 30:**

**APPROPRIATION:**

O&M - Joint Administration	\$	2,000	
O&M - Technical Services		3,000	
O&M - Contract Disposal		95,000	
O&M - Local District Sewers		6,000	
Capital - Joint Administration		1,000	
Capital - Local Capital		2,000	
Capital - Contract Disposal		119,000	
Bond Repayment		64,000	
Contingency for Emergency		10,000	
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	\$		302,000

**CASH FLOW REQUIREMENT (for period  
JULY 1 THROUGH DECEMBER 31)**

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182,000

**TOTAL BUDGET:**

\$ 484,000

**ESTIMATED CASH AND REVENUE:**

Cash on Hand July 1	\$	192,000	
Taxes		269,000	
Interest		1,000	
Transfer from Rate Stabilization Fund		22,000	
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<b>TOTAL RESOURCES:</b>	\$		484,000

**COUNTY SANITATION DISTRICT NO. 27 OF LOS ANGELES COUNTY**  
**JULY 1, 2015 THROUGH JUNE 30, 2016**

**PROPOSED CAPITAL PROJECTS**

JOINT ADMINISTRATION:		\$	1,000
LOCAL:			
1. Miscellaneous Capital Projects	\$	<u>2,000</u>	
		\$	2,000
CONTRACT DISPOSAL (CITY OF LOS ANGELES)			<u>119,000</u>
TOTAL PROPOSED CAPITAL PROJECTS:		\$	122,000

**RATE STABILIZATION FUND**

Beginning Balance	\$	342,000
Interest		3,000
Expenses		<u>(22,000)</u>
Ending Balance	\$	323,000

**NEWHALL RANCH SANITATION DISTRICT OF LOS ANGELES COUNTY  
SEWERAGE SYSTEM FINAL BUDGET FOR 2015-16**

**REQUIREMENTS FOR FISCAL YEAR  
JULY 1 THROUGH JUNE 30:**

**APPROPRIATION:**

**2015-16**

O&M - Joint Administration	\$ 2,000
Newhall Ranch Sanitation District Development	<u>158,000</u>

TOTAL BUDGET: \$ 160,000

**ESTIMATED CASH AND REVENUE:**

Newhall Land and Farming Payment	<u>\$ 160,000</u>
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TOTAL RESOURCES: \$ 160,000